



Child Safeguarding Risk Assessment

Written Assessment of Risk of Holy Well NS 20550A

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Holy Well NS].

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
Training of school personnel in Child Protection matters	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures Made available to all staff DLP & DDLP to attend PDST face to face training All Staff to view Túsla training module & any other Online training offered by PDST BOM records all records of staff and board training
One to one teaching	Harm by school personnel Harm to school personnel	One to one teaching policy to be put in place Open doors Table between teacher/SNA and pupil Glass in window Work in a busy, open area Work at the side of the classroom

Care of Children with Special Needs Including intimate care needs	Harm by school personnel	Intimate Care Policy (to be put in place) Always have more than one staff member dealing with the pupil
1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3.The school has the following procedures in place to address the risks of harm identified in this assessment -
Toilet areas	Inappropriate behaviour	<u>Supervision policy to be put in place</u>
Curricular Provision in respect of SPHE, RSE, Stay Safe	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full SPHE Curricular Policy
LGBT Children/Pupils perceived to be LGBT	Bullying Inappropriate behaviour	Anti-Bullying Policy Code of Behaviour Supervision Policy
Daily arrival and dismissal of pupils	Harm from older pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers Anti-Bullying Policy Code of Behaviour Supervision Policy
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Injury to pupils and staff	Restraint Policy to be put in place Health and Safety Policy Code of Behaviour
Sports Coaches	Harm to pupils	Policy and Procedures to be put in place Teachers always remain with the class All external coaches to be Garda vetted Supervision Policy
Students participating in work experience	Harm by students	Work experience policy to be put in place Child Safeguarding Statement Students never to left alone with one pupil/Teacher presence Supervision Policy Vetting Procedures

Recreation breaks for pupils	Pupil's horseplay/inappropriate behaviour Pupils falling, having accidents Pupil(s) bullying other pupil(s)	Adequate supervision in place Medical bag with tissues, wipes etc Plasters (Note in journal), icepacks available Concussion protocol Fill in Accident form Notify parents Anti-Bullying Policy / Code of Behaviour
1. List of school activities	2 The school has identified the following risk of harm in respect of its activities –	3.The school has the following procedures in place to address the risks of harm identified in this assessment -
Classroom Teaching	Harm by school personnel Harm by pupils Inappropriate behaviour	Teaching Council Professional Code of Conduct Child Safeguarding Statement and DES Guidelines made available to all staff Anti-Bullying Policy Code of Behaviour Supervision Policy
Outdoor teaching activities	Falling, Tripping Possible absconding	Teaching Council Professional Code of Conduct Child Safeguarding Statement and DES Guidelines made available to all staff Anti-Bullying Policy Code of Behaviour Supervision Policy Areas to be safe and secure
Sporting Activities	Harm to pupils Harm by pupils Harm by external tutors	Rough play not allowed External tutors Garda vetted Anti-Bullying Policy Code of Behaviour Supervision Policy Parent notes re consent

Homework club/evening study	Harm to pupils Harm by pupils	Door left open when only one pupil in attendance Anti-Bullying Policy Code of Behaviour Supervision Policy
School Outings / School Tours	Harm by school personnel Harm by pupils	Anti-Bullying Policy Code of Behaviour Supervision Policy Pupils always in groups Contact numbers for parents/guardians First Aid bags Rough play forbidden School Tour Policy (to be put in place) Vetting Procedures/Insurance checks
1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3.The school has the following procedures in place to address the risks of harm identified in this assessment -
School trips involving overnight stay	Harm by school personnel Harm by other pupils Harm by unknown others Inappropriate behaviour	Anti-Bullying Policy Code of Behaviour Supervision Policy Pupils always in groups Contact numbers for parents/guardians First Aid bags Rough play forbidden School Tour Policy (to be put in place) Vetting Procedures/Insurance checks
School trips involving foreign Travel	N/A at present	N/A at present
Use of toilet/changing area	Harm by pupils Harm by school personnel	Toilet/Changing Area Policy (to be put in place) Anti-Bullying Policy Code of Behaviour Supervision Policy

Annual Sports Day	Injury to pupils	No rough play allowed First Aid bags and icepacks available External tutors/coaches Garda vetted Anti-Bullying Policy Code of Behaviour Supervision Policy
Fundraising events involving pupils	Harm to pupils Injury to pupils	Pupils only allowed to seek sponsorship from family Member/relatives Adequate supervision on Sponsored walks Vetting procedures where appropriate
Use of off-site facilities for school activities	Harm to pupils	Supervision Policy Anti-Bullying Policy Code of Behaviour
School transport arrangements including the use of bus escorts	Harm to pupils Harm by pupils	Supervision Policy Anti-Bullying Policy / Code of Behaviour Seat belts to be used on all journeys Vetting procedures where applicable
List of school activities	The school has identified the following risk of harm in respect of its activities -	The school has the following procedures in place to address the risks of harm identified in this assessment -
Care of any vulnerable adult students, Including inmates care where needed	Harm to pupils	Intimate care Policy to be put in place Adequate supervision at all times More than one teacher/SNA present DPL/Deputy DPL to be informed of any concerns
Administration of Medicine Administration of First Aid	Harm to Pupils Harm by school personnel	Administration of Medicine policy to be put in place Use of plasters (Note in journal) Accident forms to be completed Parents/Guardians to be contacted when necessary

Prevention and dealing with bullying Amongst pupils	Harm to Pupils Harm by pupils	Anti-Bullying Policy Behaviour Policy Supervision Policy Mindful lessons in all classes Stay Safe, RSE SPHE lessons taught in all classes
Use of external personnel to supplement curriculum	Harm to pupils	Teacher remains with class at all times All external tutors Garda vetted
Care of pupils with specific vulnerabilities/ Needs such as <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority faiths 	Harm to pupils Harm by pupils	Behaviour Policy in place Bullying Policy in place Adequate supervision at all times
Use of school premises by other organisations during the school day Use of school premises by other organisations outside of the school day	Harm by unknown others	Vetting procedures Supervision Policy Insurance checks
1. List of school activities	2. The school has identified the following risk of harm in respect of its activities -	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
Recruitment of school personnel including – <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers 	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff Staff to view Túsla training module & any other online training offered by PDST Vetting Procedures

<ul style="list-style-type: none"> • Volunteers/Parents in school activities • Visitors/contractors present in the school • Visitors/contractors present during after school activities 		Policy of Parents / Volunteers Policy on visiting Contractors to be put in place
Use of Information and Communication Technology by pupils in school	Bullying Inappropriate behaviour Cyber-bullying	ICT Policy/Internet Usage Policy Anti-Bullying Policy Code of Behaviour Talks for pupils, teachers and parents on these issues
Application of sanctions under the school's Code of Behaviour including confiscation of phones etc.	Harm to pupils	Electronic Device Policy Code of Behaviour Policy
Student participating in work experience in the school	Harm to pupils	Garda vetting for students 16 years of age and older Students never left alone with one pupil Work experience Policy (to be put in place)
Student Teachers undertaking training Placement in the school	Harm to pupils	Garda vetting for all student teachers Class teacher to remain with class at all times
Use of video/photography/other media to record school events	Harm to pupils Harm by pupils Harm by other personnel	ICT usage Policy Only staff may photograph school events Official photographer to photograph/record events such as Communion/Confirmation/Musicals
One to one counselling/assessments	Harm to pupils	Assessments/counselling in room with glass door/panel Vetting procedures where applicable

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Management of Holy Well NS and ratified by the Interim Manager on 24th October 2020. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed _____ Date _____

Interim Manager

Signed _____ Date _____

Principal/Secretary to the Board of Management